



Job Title: Head Cabin Leader (1 male & 1 female)

Job Classification: Summer Supervisor Team Staff

Organizational Relationships:

- Directly Reports to Program Director / Program Coordinator
- Oversees Cabin Leading staff
- Oversees Junior Staff

Position Overview:

The Head Cabin Leader is responsible for providing mentorship and supervision to the cabin leaders and junior staff. Head Cabin Leaders accomplish this by doing daily check-ins with each cabin leader, providing mentorship and guidance to junior staff members, helping to guide and mediate minor conflict/issues that may arise, and being the first line of defense when dealing with camper discipline. Head Cabin Leaders will also serve as the primary spiritual support for cabin leaders and junior staff. Head Cabin Leaders are also responsible to assist with general program duties, as needed.

Job Tasks:

- Develop mentoring relationships with each cabin leader through intentional one-on-ones throughout the summer and daily check-ins.
- Provide spiritual support to cabin leaders:
 - Pray with them daily
 - Hold them accountable in pursuing their own relationship with God
 - Provide insight on areas of spiritual growth
- Provide mentorship to junior staff:
 - Check-in with them throughout their volunteer week
 - Encourage them in their faith
 - Provide training for duties they may be assigned
- Assist cabin leaders in enforcing disciplinary and safety standards according to LBBC policy.
- Be available to step in and lead a cabin when staff are unavailable/additional support is needed.
- When not performing head cabin leading duties, assist in general program duties (including, but not limited to, food service, housekeeping, and facilities) as assigned.
- Perform Summer Supervisor Team duties in coordination with the Summer Supervisor Team.
- All other duties as assigned.

Desired Education and/or Experience:

- One (or more) summer of cabin-leading experience.
- 2+ years of college or outside ministry experience.

Desired Knowledge, Skill, and Ability:

- Knowledge and ability to understand the physical, mental, emotional, and spiritual needs of cabin leaders and junior staff
- Knowledge and ability to lead and teach cabin leaders and junior staff spiritually
- Knowledge and ability to handle disciplinary matters calmly and confidently
- Awareness in which matters need to be escalated above summer staff/leadership staff
- Ability to foster a positive and encouraging culture within the cabin leading staff
- Ability to effectively lead, organize, and communicate with small groups of campers