



Volunteer Position: Kitchen Team Member

Organizational Relationships:

- Directly reports to the Food Service Manager
- Indirectly reports to Program Director / Program Coordinator

Position Overview:

The Volunteer Kitchen Team Member is responsible for assisting in the implementation of all functions of the foodservice department. The Kitchen Team accomplishes this by assisting with all meals and by maintaining the kitchen areas.

Volunteer Tasks:

- Assist in preparing, serving, and cleaning up after all meals.
- Assist with the daily/weekly cleaning schedule for the kitchen/dining hall.
- Perform basic maintenance of kitchen equipment as needed.
- Assist in setting up and cleaning the dining hall for each meal.
- Assist with other volunteer projects as time allows.
- All other duties as needed.

Desired Knowledge, Skill, and Ability:

- Ability to efficiently perform food service duties for a prolonged duration of time
- Ability to collaborate with a team.
- Ability to effectively manage time to meet daily and weekly foodservice area deadlines